

Planned Absence (Family Vacation) Request for Assignments

Junior High

Student's Name: _____ Class: _____ Today's Date: _____

Expected Dates of Absence: _____

Purpose/Reason for Absence: _____

- I realize that all absences may negatively impact my student's understanding of key concepts and skills.
- I take responsibility to cover all such missed school work.
- I understand 15 absences is the maximum allowed under school policy.
- If my student is absent during SAT testing, I will be responsible for the cost of proctor to administer the missed portions.

Parent's Signature: _____

★ This form should be returned with the completed work to your student's teacher the day he/she returns to school.

Office Use Only:		Researched by: _____
Illness	Vacation	Total Absences to date:

Assignments: Remember this is a best "guesstimate" of what will be covered in class during the absence.

Bible: _____

English: _____

Science: _____

History: _____

Math: _____

Elective: _____

Other: _____

Teacher Comments: _____